

USATF Southern Association Annual Meeting Minutes Saturday, August 19, 2017

Roll Call of Delegates

Secretary/Membership Chair Earlett Buckley called the roll of clubs. There were 11 clubs present according to the roll call we did not have a quorum in order to conduct the business of the Association. We needed 12 clubs present in order to have a quorum. The meeting would be just an information only meeting.

Reading of minutes of preceding meeting

Secretary Earlett Buckley informed the clubs that the meetings are sent via email as well as posted on the website no later than thirty (30) days following the meetings. No one had any questions and/or comments relative to the minutes. President Johnson moved on to the next agenda item.

Treasurer's Report

Association Treasurer Dr. Martha Earls gave each meeting attendee a copy of the Treasurer's report and gave a verbal presentation of the finances. The treasurer's report is an item that is also posted on the Association website and available to the body for review at anytime.

Question: Youth Program - \$10,000 clarification was asked

Response: Association Championship expenses come out of that budget

If the Association is hosting the championship should it come out of the Administrative Budget?

Response: At the end of the year the budget has to be in categories as recognized in the budgetary process.

Question: Youth Chair Roderic Newton stated that The Association Championship isn't just Youth, it consist of Open, Masters, Racewalking, etc. Just looking for a line item that shows those items.

There was continued discussion in regard to the line items on the budget report. Regional Zone Representative will get with the Treasurer to discuss further to make certain that we are in compliance with Accreditation as we report the items in the budget.

November 15th is the next important date for accreditation.

Budget was approved for the 2017 year by the Executive Committee and the Body. Further clarity will be given with the 2018 Budget

List as many championships in the operational budget to come as close to the 15 that is needed for accreditation

For clarification purposes in regard to the budget, to make certain that everyone is on the same page, the president stated:

- 1) More detail listing for championships for accreditation purposes
- 2) More detail budget for where expenses are to be attributed to inside the Association budget

Secretary asked Jackie Callendar a question in regard to accreditation for clarification. Noting that information is requested from prior years. Just want to make sure that when discussion is held with the Budget committee that they understand what we need in order to comply with the accreditation request.

Donald Mills stated that the comments and questions or in no ways questioning the integrity of our Treasurer, because she does an excellent job in handling the finances of the Association. In the end this would help everyone.

Report of Officers and Committees

Youth Chair asked President for point of clarification, since we don't have a quorum are we just taking all this information as information or what? President: Asked the Youth Chair if he heard him make a motion on anything, he responded, No. He asked that he proceed.

He thanked the new clubs for coming to the meeting. He told them what his role was.

This year he felt that our Youth did well with the Jos (composed of Louisiana and Ms.) as well as the Association Championship

He explained what a club would get if acting as the liaison for the Association championship meet.

He also explained what they would get if they put a bid in for the JOs.

We have a schedule for cross country and the summer schedule.

He explained when they are able to place a bid for a meet and they are able to have a developmental meet any day of the week if they like.

2018 Regional championship – Memphis, TN; National championship – North Carolina

We have to vote on the cross country championship

He gave the group his contact information if they had question for him or needed clarification. He encouraged the new clubs to get involved. Come to the meetings, ask questions, don't get second hand information.

Donald Mills made a statement that he was truly impressed by how hard Youth Chair Newton worked and how visible he was at the championship meet. He publically thanked him.

He stated that we have a group of hard working individuals and we should never come to a place that we are not able to conduct business, we need to fix that.

If we have rules or people that are preventing us from taking care of business, we need to fix that.

2nd Vice President – Rev. Burnett King, Sr.

Administratively everything is going pretty good. He likes hearing suggestions from the floor. He appreciates everything everyone is doing to help make the Association a great organization.

He asked that we continue to working together to help things get better.

Chaplin's report: We were informed that Willie McCoy passed away. This is one of the things that we do, we pray for you, reach out to you. He was a former president of the Southern Association.

It was good to see Stuart Blue, because he has reached out to him during his past health challenges just to let him know we care about him. The committee consist of Dr. Martha Earls, Track Barrow, Earlett Buckley and Rev. King. He identified people that were impacted by the Great Flood 2016, the flood in New Orleans. He encouraged everyone to update your email, because we communicate to the body via email as a primary source.

Donald Mills asked when we are giving a report if we would identify the person with their name and function.

Secretary Buckley informed him that the information is in the bylaws, however moving forward we will identify who is responsible for doing what when giving our report.

3rd Vice President – Phillip Travis

Vice President over Coaching Education and LDR

He contacted several meet directors to discuss possibly piggy backing off of them to host, and sanction championship road races.

He gave the group his contact information so that they could contact him if they needed to.

He had two coaches that were interested in attending a Level 2 coaches strengthen and conditioning clinic to be held later this year.

Jackie Callendar explained the deficiency process for accreditation and made some suggestions to the group in order to get that done

Donald Mills – Why is there \$0 showing under Coaching Education? Should this item still need to be a budgeted item

Response: The actual class is later and will reflect an amount at that time. The expenditure will come later in the year. The class is in December.

Kathey Early felt that a lot of coaches don't know that there have coaches clinic

Ms. Gloria Early wasn't in agreement with that statement as we have had coaches clinics in the past and the Association has paid for them

Official's Chair – Gloria Louis

She made certain that those certified officials that were in attendance at the meeting received their official's card if they hadn't received them.

She asked if anyone was having a problem with Background screening and SafeSport

She gave all incentives, pin, lanyard, etc.

She asked if everyone had received their official's shirts

She told the officials about the attire

She also informed the officials of the write-ups, proper uniforms, etc. when it comes down to evaluation

This year we are down to approximately 136 certified officials, some people haven't completed their paper work. It is the person's responsibility

She acknowledged everyone that worked a track meet this past year

She received emails and other messages commending the officials on the Master's National Championship. There were complaints about the weather and displays, but those things were out of our control.

She also shared with the body the official's evaluation process

LDR CHAIR – Dennis Groll

He gave an update on the Cross Country, National championship from last year that was held in Birmingham. He stated that it is time to get more of our Association involved in LDR. We need more road races and distance races.

Donald Mills wasn't clear on the position of the 3rd Vice President and LDR. Clarification was given by the President that the 3rd Vice is responsible for Coaching Education and LDR. We do have LDR chair and coaching education chair. 3rd Vice just happens to be the coaching education chair at his request. He oversees LDR and Coaching Education

MEMBERSHIP CHAIR – Earlett Buckley

Indicated that we were lacking one club in order to have a quorum. Asked that everyone in the room stand up and introduce themselves and state their club affiliation. It was verified by Ms. Shelia King that we did have a quorum. It has been stated that membership has its privileges.

Everything that has been done has been done in vain, because we don't have a quorum, because we were missing one club. Verification was that we had 13 clubs present and we had a quorum

What we deal with is, when we leave out of the meetings we have sidebar meetings and the membership chair just wanted to make certain that club affiliations were clearly identified to show that we had a quorum at the beginning of the meeting.

Some people sign in on the sign in sheet and don't put a club.

The membership chair stated that she didn't identify Dr. Earls as a member of Ms. Trackstars because she knows that Mr. and Mrs. Harris are no longer coaches of the organization. The only point that was being made was that we had a quorum at the beginning of the meeting. Dr. Earls profile will be updated immediately following the meeting.

Dr. Earls clarified that she wasn't aware that her profile reflected a club. Again, the membership chair clarified she just knew that the membership could be verified and she didn't bring up Dr. Earls membership because she knew it would probably come up again after the meeting. She would get a call from the Zone Rep, asking if she verified membership.

Donald Mills asked that if we could recognize that we do have a quorum?

President said that someone had to formerly say that we have a quorum.

Clubs have to be listed, formerly in the minutes so that we can have that information.

13 eligible clubs

Motion is needed to recognize that we have 13 clubs for the record

City of Bastrop, Road Runners, Faith, Lafayette, LAX, Massey, GKD, TCB, Peak Performance,
Play60, SW Ms. Roadrunners, Ms. Trackstars,

Road Runners Elite – Ms. Early stepped out of the meeting but returned later

Motion carries as it was reflected that we have reached a quorum. Quorum was substantiated
by the membership chair.

Jackie Callendar asked that question: Considering now that we have a quorum we need to
reflect that we accept the reports of the committee chairs

President thanked him for that observation and said he was continuing with the meeting and
will address that shortly he was just moving forward with the meeting

Unfinished Business

Minutes from the last meeting did not show that there was any unfinished business from the
last meeting

New Business

New Business - selection of delegates for convention

Donald Mills stated that in the future he would like to see us open with the Pledge and the
Prayer

Motion was made that we modify the agenda that is in the bylaws to reflect the Pledge and the
Prayer. Motion carried

New Business - selection of delegates for convention

The automatic delegates for the national convention are listed in the bylaws. President,
Secretary Youth Chair, Treasurer, Officials Chair, Notation by: MC, LDR, CE Chair or designees,
athlete to be negotiated with the national office, 10th and 11th delegate officials for rules and
law and legislation.

We normally receive a letter from the National office letting us know that based on
membership we will have an additional individual that we are able to send

Donald Mills asked that we post reports from the national convention to be posted on the
website.

Charlie Floyd proposed that the Association look at the schedule in terms of holding field events and track events on separate days during the championship meet

Donald Mills says it depends on the venue

Jackie Callendar reminded the body again of the document that was in place for years. The Association made need to revisit the document and edit it to fit

Forward your recommendations to the youth chair, it is ultimately up to the youth chair and his committee to come up with recommendations and bring them to the body

President asked to globally approve all the reports that had been presented.

Donald Mills motioned that we approve the reports given by the officers and chairs and Lloyd McMillan seconded it.

President Johnson shared with the body a proposal that was presented by the youth chair at the Executive Committee meeting last night.

Youth Chair Newton stated that he was proposed that the Association pay the registration for the first 50 participants for the cross country championship for 2017 to help offset cost for the championship

Motion was made to have the Association donate \$500 towards the 2017 Cross Country Championship to the club that host the championship meet to help offset cost.

Question came up regarding a conflict relative to the Office Procedure in order to allow clubs to bid on the meet for 2 years.

Youth Chair Newton We have an Operational Procedure that says DRAFT. He is using the bylaws. He is trying to get us to be proactive so that we will know where the meet will be held

President Johnson: Point of clarification Club A and Club B can bid to host one or both years?

Response: Yes

Dennis said the Operational Procedure was voted on by the body and has been on the website. He was the president during that time. It never got on the website. The problem with DRAFT is that it has not been taken off of the document.

Youth Chair Newton stated that he was at the meeting also, but who's to know that is the original copy that was voted on and approved on by the body.

We've been going back and forth for the past three years regarding the Operational Procedures. There were two documents floating around.

Secretary Buckley stated that we voted on the document when we were in Lafayette. Everything was contingent upon making modifications to the document. The current president received a document, but have we gone through the document to make certain it was indeed

Minutes drafted by Secretary Earlett Buckley

everything that was voted on. We have had meetings saying that the past administration wanted this document and there were things that we needed to change. We had grey areas, there were things that were in the document to circumvent.

It was President Johnson recommendation to:

- 1) Put the document on the website as approved
- 2) If someone has a problem they can file an amendment to the document that can be discussed at any open meeting of the Association

Donald Mills suggested that if even one had any matters to discuss aside from the items on the agenda they should take it outside.

Youth Chair wanted to get back to the discussion on Cross Country.

The Chair felt there was a problem, not with the motion but with the operational procedures. Because the operational procedures has not been recognized.

President Johnson ruled that the Operational Procedures are the procedures that the procedures are to follow.

- 1) Secretary is directed to move Draft From The Document
- 2) If anyone has any problems with the operational procedures, please file an amendment to discuss at any meeting of the Association.

THE OPERATIONAL PROCEDURES CAN BE FOUND AT THE END OF THE MINUTES AS WELL AS A COPY ON THE ASSOCIATION WEBSITE. PLEASE READ THIS DOCUMENT IN ITS ENTIRETY AND IF YOU HAVE ANY CONCERNS, FORWARD AN AMENDMENT TO secretary@southern.usatf.org, WITH A COPY TO newtonroderic@yahoo.com.

Donald Mills stated he thinks that we should mirror what the National Office does in terms of the dates for the championship meets.

Motion was withdrawn, amendments to the bylaws will

Question was asked if we going to vote on the delegates. President stated we voted on the delegates.

The floor was open for bids for the Cross Country Championships

November 18th was the open date.

Because we are going by the Operating Procedures everyone was given an opportunity to read the document. However, there were only two clubs who were able to bid on the meet.

TCB and Peak Performance Track Clubs placed bids. TCB withdrew their bid. Peak Performance. Motion made and seconded that 2017 Cross Country Championship meet pending approval of the course, etc. as indicated by the Southern Association.

Minutes drafted by Secretary Earlett Buckley

Peak will host other Cross Country meets. Information will be posted on the website. September. 9th, September 28th, October 14th, October 21st, November 18th

Mr. Victor Montgomery mentioned that on October 28th they will be hosting a 5K.

Youth Chair Newton stated that according to the Operational Procedures we should be voting on the meets today.

Adjournment

No further business. No location has been determined as of yet for the next meeting. We are trying to look at the schedule for meets at LSU to see when an exact date would be for the next meeting. Anyone interested in hosting the next Association meeting, please send an email to the Secretary copying the President.

Meeting adjourned with a prayer and blessing of the food by the Association Chaplin Rev. Burnett King, Sr.