

MEETING MINUTES

Meeting Project Name:	USATF Southern Association Annual Meeting		
Date of Meeting:	November 1, 2016	Time:	9:00 a.m. – 12:45 p.m.
Minutes Prepared By:	Earlett Buckley	Location:	The Place Church
1. Meeting Objective			
Organization Meeting			
2. Attendees			
Joan Labodie, James Simmons, Clarence Morgan, Dennis Groll, Pliny Auzenne, Donald Mills, Victor Montgomery, Rachel Hamilton, Lloyd McMillan, Rashad Hannah, Jackie Richardson, Keith Johnson, Jackie Callender, Sr., Shawnica Turner, Phillip Travis, Al Olive, Leroy Brisco, Gloria Louis, Marvin Early, Ray Brock, Willis Louis, Rev. Burnett King, Sr., Wytika Beard, Kathey Early, Byron Turner, Roderic Newton, Martha Earls, Lisa Gray			
Clubs Represented: Faith, Lafayette, La. Xpress, Ms. Trackstars, Peak Performance, Play60, Progressive, Greater King David, Rabbits, Roadrunners, Roadrunners Elite, SW Ms. Roadrunners, US Express, US Express Elite, US Express Masters, TCB			
3. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Roll Call of Delegates	<p>Secretary Earlett Buckley called the roll of the clubs from the list provided on the screen. Secretary eluded to the fact that the screen was small, however continued with calling the roll from the list.</p> <p>67 clubs were listed, which meant 16 clubs were needed in order to have a quorum.</p> <p>At the time of the roll call only 15 clubs were present. Secretary informed the president that we did not have a quorum. We were short one club.</p> <p>Regional Zone Rep. Jackie Callendar made a recommendation that the Association continue with the meeting under an Emergency Protocol Procedure in order that we be able to continue with conducting the business of the association.</p> <p>A motion was made by Byron Turner and seconded by Victor Montgomery to allow the association to conduct business under Emergency Protocol Procedure then document all business via telephone conference.</p>		
Reading of minutes of preceding meeting	Minutes were accepted and adopted with a motion by Roderic Newton and seconded by Byron Turner		
Treasurer's Report	Dr. Martha Brown-Earls, Association Treasurer, provided the members with the financial information relative to the revenue and expenditures of the Association. She also shared the breakdown of sponsorships for the banquet. \$500-Sound and Communications System Inc., \$500 – Acadiana Physical Therapy and Sports Medicine, \$500 and \$1,000-Coca Cola United Bottling, Inc., Lafayette, \$1,500 under sponsorship was from Coca Cola Baton Rouge in 2015. The awards that will be presented at the banquet were sponsored by		

	<p>the Governor’s Games of Louisiana. There is monetary value of those awards, but is not listed on the financial report. The treasurer also provided clarification in regard to \$1,049 for official’s insurance appearing under officials, but not actually being used by the official’s chair. Total expenses were \$44,166.30, Income was \$32,740.36 and currently in the Association checking account we have \$89,506.57.</p> <p>Motion was made by Pliny Auzenne and seconded by Jackie Callendar to accept the treasurer’s report as presented.</p>
<p>Report of Officers and Committees</p> <p>2nd Vice President</p> <p>Chaplin’s Report</p> <p>3rd Vice-President</p> <p>Youth Chair’s Report</p>	<p>1st Vice President – Rashad Hannah - Shared with the body his role in the Association as an agent of effort in trying to help the Association grow by making the Association stronger. He was in agreement with the vision of President Simmons in allowing the Association to host the championship meets as that was bringing revenue into the Association. All the contracts for championship meets he has them in his possession.</p> <p>Treasurer made a correction on her report 8/30/2016 – says J.O. District Championship entry fees it should read J.O. Regional Championship entry fees. It will corrected and placed on the website.</p> <p>2nd Vice President – Rev. Burnett King, Sr. – Shared with the body that we must get better in every area. We will build on the vision of the president. He touched on the subject of racewalking. False starting (The national office is trying different routes in helping our youth. Within the Southern Association he hopes that we increase participation in this event. The racewalking officials support what we are trying to do with racewalking.</p> <p>The Chaplin report – we’ve been busy – Dr. Earls, Traci Landry and Rev. King. Whatever the situation warrant, we make contact with individuals to let them know we are praying for them. President Simmons’s wife, Stewart Blue, Brisco, Coach Traci, Coach Marvin. The greatest thing is to pray for the Association. We need prayer, all of us. We need humility and more unity, personal agendas placed aside and keeping the kids first.</p> <p>The Great Flood 2016 the benevolence committee worked hard on that, Dr. Earls, President Simmons and myself.</p> <p>3rd Vice President – No report available.</p> <p>Youth Chair – Stressed it as being a very long hot summer. Report: Scholarship application process. There was only one person to apply for a scholarship. Only one scholarship was being awarded. Individual was from SPAR.</p> <p>3 things that were brought to the Executive committee last night. USATF Southern association has a lot of equipment is in a climate controlled unit. It will be inventoried, pictures taken and it will be placed on the website.</p>

Official's Chair	<p>t is for Association use, however, a loan process is something that will be discussed.</p> <p>The Association championship is held every year, but we have problems getting clubs to participate every year. We are trying to come up with incentives to try to increase participation.</p> <p>Incentives for the kids that made it to National. We would like to revisit that. We had some small issues over the summer, but we are moving forward.</p> <p>We are looking for additional pictures for the website.</p> <p>Byron asked if we would consider opening up the scholarship application for 30 days to cover some kids that did not respond to the scholarship to allow them time to be honored.</p> <p>Deadline was August 1st. It had already been extended.</p> <p>President Simmons suggested that be deferred for future years. May want to put something in the form of a motion.</p> <p>\$1,500 is still sitting out there for scholarship, the committee would have to select three additional applicants.</p> <p>Jackie Callender stated that there isn't a problem with extending it 30 days because the amount has already been approved.</p> <p>Motioned was made by Keith Johnson and seconded by Byron Turner to extend the scholarship application process until November 1st to receive additional scholarship applications to not extend the \$500 dollars.</p> <p>National Office has given our Association to host Cross Country Association Championship will be combined with the Regional championship. Mary Birdwell will be setting up the online registration. Medals for our Association championship will be given to our athletes separate. Floor was opened for questions.</p> <p>No monetary amount will be going to the Association. Information has not yet been provided for certificate of insurance. Sanctions are still pending information for certificate of insurance.</p> <p>Byron commented on behalf of most of the clubs that the youth chair did a great job this past year.</p> <p>Official's Chair – Gloria Louis – stated that she enjoyed working with everyone this past summer. She enjoyed with working with Dennis (Association Championship) and Newt (JO's) and Byron (Region VI Jos).</p>
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<p>Master’s Chair</p> <p>LDR Chair</p> <p>Membership Chair</p>	<p>She recognized the officials that worked all the meets this past summer.</p> <p>Outstanding Officials: Donald Mills – Big 12, Clarence Morgan – Fl, Ca, Al, and throughout; Brisco wanted to commend Mr. Morgan at the national indoor championship – 3 complaints, each complaint he called them right. Joan Labodie – Australia (the only one from our association selected); Al Olive – Al, Jackie Callender – works all over; received the president’s award last year; Ms. Ruby – has been placed in the hall of fame for race walking.</p> <p>Safe Sport – being taught in all the clinics.</p> <p>For recertification there are going to be changes. The test is even ready at this time.</p> <p>She asked individuals to speak with her regarding upgrade. She wants to make certain that things are handled correctly. She stressed that when applying to work selected meets, please make certain that your information is accurate.</p> <p>The Masters Championship will be held next year in Baton Rouge, she encouraged the officials to submit their applications to work the meet.</p> <p>Recertification will start in November.</p> <p>President Simmons thanked Ms. Louis for her hard work and efforts. She brings a lot to the table and does an outstanding job. He hopes she continues to do an outstanding job.</p> <p>Masters Chair – Al Olive – Overall thing is we would love to see more master athletes involved. The concerns he has heard concerns the schedule. This needs to be something that is looked at.</p> <p>He encouraged participation in the master’s meet.</p> <p>LDR chair – Phillip Travis – Accreditation has been fully received. He stated that we as an Association have to stay stronger. He thanked everyone that has helped him since he got in office.</p> <p>Membership Chair - Ms. Buckley – President stated that he appreciates Ms. Buckley. This is the most important person that a president can have. Informed the Association that we are fully accredited. It’s a challenge in working with every constituency. Ms. Buckley says she has attempted over 8 years to handle all request to the best of her ability.</p>
<p>Unfinished Business</p>	<p>No unfinished business</p>

	<p>Byron questioned surveys that were supposed to have been done at the end of each competition. He was just wondering if someone could provide him with an update/feedback as to where the Association is on that.</p> <p>Rashad Hannah – Surveys were not done. There was a document standing in the way that we couldn't get straight on. To answer Byron's question, we didn't do any surveys.</p> <p>Hannah told Byron that he could share information with him after the meeting relative to feedback that he received from his meets.</p>
<p>Action on proposed amendments (at Annual meeting)</p>	<p>No amendments were provided.</p>
<p>New Business (Elections)</p>	<p>Mr. Simmons stated that we will be holding the election as we do on even years and then we will select delegates. Dr. Earls stated earlier that names were submitted to hold rooms only for the national convention.</p> <p>President, Secretary/Membership Chair, Treasurer, Youth chair, Officials Chair, Masters Chair, LDR Chair, Coaching Education Chair which is the 3rd vice president, Active Athlete, Rules Official and an Official for Law and Legislation. Two people were added last year which gave us 13 people. Rationale behind this was that the 1st vice president and the 2nd vice president and he didn't think that we should ignore the 1st and 2nd vice-president the opportunity to attend the national convention to represent the Association.</p> <p>The process was opened up for nomination for officers for 2016-2018.</p> <p>President Simmons opened up the office for president.</p> <p>Kathey Early – nominated Keith Johnson Phillip Travis – nominated Byron Turner (Byron declined)</p> <p>Motioned by Donald Mills and seconded by Leroy Brisco that we close the nomination for president.</p> <p>1st Vice – President</p> <p>Keith Johnson – nominated Byron Turner (Accepted the nomination) Rev. King – nominated Rashad Hannah</p> <p>Motioned by Jackie Callender and seconded by Donald Mills to close the nomination for 1st Vice-President.</p> <p>JACKIE CALLENDAR ADDRESSED THE BODY INFORMING THEM THAT HE HAS BEEN ASKED TO RUN THE ELECTION IN THE ABSENCE OF A PARLIAMENTARIAN. ANYONE RUNNING FOR A POSITION OF OFFICE CAN'T HAVE NOTHING TO DO WITH THE ELECTION PROCESS.</p>

2nd Vice – President

Rashad Hannah – nominated Rev. Burnett King, Sr.

Motioned by Donald Mills and seconded by Roderic Newton to close the nomination for 2nd Vice-President. Moved and seconded to accept the nomination by acclamation.

3rd Vice-President

Byron Turner – nominated Dennis Groll (He declined, not interested in running for office)

Gloria Louis – nominated Phillip Travis

Jackie asked for a motion to close.

(Nominated by Keith Johnson) Dennis Groll asked that his name be put back in the race.

Motioned by Donald Mills and seconded by Al Olive to close the nominations.

Secretary

Dr. Martha Earls – nominated Earlett Buckley

Motioned back Donald Mills and seconded to close the nominations. Moved by Byron Turner to accept by acclamation.

Treasurer

Byron Turner – nominated Dr. Martha Earls

Moved by Byron Turner and seconded by Al Olive to accept by acclamation.

Youth Chair

Dr. Martha Earls – nominated Kathey Early

Leroy Brisco – nominated Roderic Newton

Motioned Leroy Brisco and seconded by Byron Turner to close.

Officials Chair

Gloria Louis

	<p>Motioned by Al Olive and seconded by Ray Brock. Moved to accept by acclamation.</p> <p>Each candidate that has opposition was awarded an opportunity to speak to the body. Voting process was needed to be clarified. All constituencies' percentages were verified. Quorum was identified as well as categories. Total vote count will be 25.</p> <p>Voting paddles were handed out based on constituencies.</p> <p>2016-2017 Officers vote is as follows:</p> <p>1st Vice President Byron Turner - 12 Rashad Hannah -13</p> <p>3rd Vice-President Phillip Travis - 14 Dennis Groll - 11</p> <p>Youth Chair Kathey Early - 11 Roderic Newton – 14</p> <p>Maximum vote was 25 12 +13 = 25; 14 +11 = 25; 14 + 14 = 25</p> <p>2016-2017 Officers Keith Johnson – President Rashad Hannah - 1st Vice-President Rev. Burnett King, Sr. – 2nd Vice-president Phillip Travis – 3rd Vice-President Dr. Martha Earls – Treasurer Earlett Buckley – Secretary/Membership Chair Youth Chair – Roderic Newton Gloria Louis – Official's Chair James Simmons, Jr., CAA – Immediate Past President</p> <p>Motion by Donald Mills and seconded by Victor Montgomery to accept the officers for 2016-2018.</p> <p>President Simmons recommended that the ballots be held (30 day seal).</p> <p>Motion was made by Byron Turner and seconded by Donald Mills to retain the ballots and seal the ballots and destroy them after thirty days.</p>
<p>Selection of Delegates</p>	<p>President Simmons identified the automatic delegates: President, Secretary, 1st and 2nd vice-president, Treasurer, Youth chair, Officials Chair, Masters Chair, LDR chair, Coaching Education Chair, Active Athlete, Officials (Rules), Official (Law & Legislation)</p>

	<p>Keith asked a series of questions regarding delegates and in particular as it relates to 6,7 & 8 and Mr. Simmons replied that we had 11 delegates we added 2 the 1st and 2nd vice president. Clarification was made by President Simmons that the 3rd vice president is the coaching education chair. We added a 12 and 13 which was the 1st and 2nd vice, because the chairs were going and the vice-presidents weren't able to go. In all fairness Mr. Simmons felt that the 1st and 2nd vice should go.</p> <p>Dr. Earls may have received a notice for the athletes that have requested funding from the National office that we may be able to use as a delegate. The President appoints an athlete for the Executive committee.</p> <p>Secretary asked that a motion be made to accept the delegates pending the president's appointment of the Master's Chair and the LDR chair. Keith said he would meet with the Executive committee this afternoon before the banquet.</p> <p>Victor Montgomery announced that Torie Bowie is up for female athlete of the year and they are asking that we vote for her. She is a member of the Southern Association, both an athlete and an official.</p>
<p>Installation of Officers</p>	<p>Donald Mills got all the officer together.</p> <p>He charged the officers to prepare ourselves to serve the people that have elected us for office.</p> <p>Do you affirm that you would do everything that you know to make this a better organization to provide the services, and that you understand them for the youth and for the masters. And that we would work with other organizations for the betterment of this organization. Reply: I will And do you in front of God and this company promise that you will not bring disgrace upon this organization. Reply: I Will Not</p> <p>As a fellow organization member as well as a brother in Christ I install you as 2016, 2017 officers of this organization.</p>
<p>Adjournment</p>	<p>Motion by Byron Turner and seconded by Jackie Callender to adjourn</p>