

**USATF Southern Association
Annual Meeting Agenda
1/18/14
Minutes**

Meeting attendees: Chris Barnett, Dennis Groll, Martha B. Harris, Gloria Louis, Keith Johnson, Shelia King, Kathey Early, Rev. Burnett King, Sr., Roderic Newton, Keturah Maurice, Rico Griffin, Pam Carey, Lester Patterson, Karl Every, Charlie Floyd, Carlton Austin, Lakesha Davis, Richard Davis, Landia H. Thompson, Clarence Morgan, Jr., Debra Stampley, Inando Stampley, Sr., Vincent White, Yolonda Anderson, Natasha Joseph-Anderson, Adrian Ayers, Rhonda Robertson, Shawnica Turner, Jeff Caniell, Al Olive, Ray Brock, Willis Louis, Byron Turner, Kendall Wiltz, Marvin Price, Jackie Callender, Sr., Beau Walker, Dianne Hall, Josh McDaniels, and Earlett Buckley.

Roll Call of Delegates – There were a total of 21 clubs/member organizations in attendance at the meeting. We had a quorum.

Reading of minutes of preceding meeting – Motion was made and seconded to accept the minutes from the August 2013 meeting. The minutes were adopted as printed on the Association's website and forwarded via email.

Treasurer's Report – Dr. Martha B. Harris gave her treasurer's report that was approved at the Executive Committee's meeting the night before the General Assembly. (Report is Posted on the Association's website) Several questions was asked of the Treasurer (ie. The committees that have funds available to them are they aware of the funds as it shows that some of them haven't used their allotted amount; why does the projected budget show an estimated amount? Dr. Harris, explained that we received checks from USATF last night and the amounts had not yet been applied thus stating the bottom dollar figure will change slightly.

Report of Officers and Committees – Association Secretary displayed a bound copy of the National Convention delegate reports. This report has been made available to the body on the website. www.usatfsouthern.org

Treasurer chair of the Financial Renewal Committee presented the body with:

FINANCIAL RENEWAL FOR THE USATF SOUTHERN ASSOCIATION WEBMASTER

1. The Webmaster compensation will remain as budgeted, with the following changes:
 - A. Merger of the two websites
 - B. Maintaining the Masters domain
 - C. Upgrading and enhancing the design of the USATF Southern Association website
 - D. Responsibilities to also include duties of the Communication Coordinator as mandated by the National Office.
 - E. Establish E-mail accounts for the Executive Committee utilizing the Master's domain
2. Committee will consist of the Webmaster, Bart Stagg, 1st Vice-President, Byron Turner and Treasurer, Martha Brown Harris

FINANCIAL RENEWAL FOR THE SECRETARY/MEMBERSHIP CHAIR

1. The Secretary/Membership Chair compensation will be adjusted as follows:
 - A. The months of August through March - \$150.00 Monthly
 - B. The months of April through July compensation will be \$250.00 Monthly
2. Association will establish Corporate Account(s) for copies to be utilized within the Association
3. Association will establish a Smartfax using the Master's web domain
4. Association will establish/purchase a cell phone and data plan for use by Secretary/Membership Chair upon the recommendation by 1st Vice-President Byron Turner.

Motion was made by Byron Turner and seconded by Kathey Early that the financial renewal report be accepted.

Secretary/Membership Chair presented the body with:

MEMBERSHIP CHAIR PROCESS AND PROCEDURES FOR DATE OF BIRTH VERIFICATION, CLUB MEMBERSHIP APPROVAL/PROCESSING AND CHANGES IN MEMBERSHIP

1. All request for changes in membership shall be submitted in writing via email or FAX. (fax system will be set up for this purpose and the appropriate information will be posted on the website and sent out as an email blast to all membership within the Association)
2. Cut off times for request and age verifications will be implemented PRIOR to the Association championship meet.
3. New clubs must be registered a week prior to the USATF Southern Association Championships. (J.O.s) in order to compete as a team in that meet.
4. When emailing a request, it is necessary that a unique subject be utilized (ie. "MC athlete's name or AV athlete's name)

MC means – membership change

AV means – age verification

The membership chair will check members record for any duplication(s) to weed out those who create memberships to circumvent the club transfer process.

What setting up this method does is serve as my "order in which they come" process. (For example, the emails and faxes will come to the same email address falling in the order in which they were actually received and thus, stating they will be handled in that order. This will also

provide as a tracking mechanism for record keeping purposes)

Important Information for Youth Clubs

All Youth Club coaches and volunteers will need to submit to a Background Check each year, and **be approved prior** to the acceptance of the club's application, and coverage by the General Liability Insurance Policy. Please allow a **minimum** of **2 weeks** for Background Checks to be completed. We urge you to work **well in advance** of any Meet Registration Deadlines in order for this process to complete. **There will be no exceptions to this rule.**

Update on Operational Procedures – All items were tabled with the exception of the Official's Committee information because that is a policy and does not have to be voted upon.

OPERATING PROCEDURES FOR REQUESTING MEET OFFICIALS

1. The Officials Chair can be contacted by phone (337) 962-3009 or email to: marialouis1@aol.com

A request can be for any local meets, (Louisiana and Mississippi) High School Invitational or Region, USATF Invitational or Championship, Colligate Invitational or Conference Championship, and Seniors Olympics meets. All contact information for additional meet officials should be forwarded to the officials chair at marialouis1@aol.com

2. Anyone interested in becoming a USATF Certified Official, please fill out the Official's Interest Form (web link) and return it to the Officials Chair, Gloria Louis, marialouis1@aol.com
3. The Officials Chair will send group emails and/or text messages regarding the meet information and date availability forms to certified officials. The meet information will be posted on the web site @ www.usatfsouthern.org
The chair will send reminders to officials about upcoming meets. Meet officials form will be attached to the emails . (Web link, fax or mail).
4. The Officials Chair will notify the requestor of officials within a timely manner. A list of officials will be forwarded to the requestor along with a follow up phone call. If an application form is attached for a conference or championship meet, the information is forwarded directly to the contact person listed on the application.
5. USATF Southern Association Schedule is posted on the web site @ www.usatfsouthern.org

3rd Vice-President shared with the body an upcoming training academy for coaches certification. Byron gave him the information. The training is to be held New Orleans at Xavier University on January 31st and February 1st.

Track meet schedule for 2014 was voted upon.


A copy of the track meet schedule that was on the website and forwarded to the body prior to vote is found below. On the next page the final 2014 schedule can be found.

USATF Southern Association Youth Track Schedule 2014 Bids

Association will be bidding for host of Association Championship and USATF J O Championship

Date	Event	Target	Host	Location
	(DM)=Developmental Meet			
16-Feb	USATF South Zone Indoor Championship	Youth		Birmingham, AL
22-23 Feb	USA Indoor Track and Field Championship	Open		Albuquerque, NM
8-Mar	Developmental Meet	Youth	Youth Express TC	TBD
8-9 Mar	USATF Youth Indoor Championship (Must attend Southzone to qualify)	Youth		Prince George Sports Complex, MD
14-16 Mar	USA Master's Indoor Championship	Master		Boston, MA
5-6 Apr	U.S. Area Youth Olympic Selection Trials	Youth		TBD
5-Apr	Camellia City Relays (DM)	Youth	SW Roadrunner	McComb Ms
5-Apr	Peak Performance (DM) #1	Youth	Peak Performance TC	Madison MS
5-Apr	Jr. Pelican Relays (DM)	Youth & Masters	U.S. Express	Southern University
5-Apr	Developmental Meet	Youth	Gulf Coast Hurricane TC	TBD
12-Apr	Developmental Meet	Youth	Feliciana Heat	Northeast, LA
12-Apr	Developmental Meet	Youth	SW Roadrunner	McComb Ms
19-Apr	Developmental Meet	Youth	SW Roadrunner	McComb Ms
24-Apr	Peak Performance (DM) #2	Youth	Peak Performance TC	Madison MS
26-Apr	Southwest MS RR Classic (DM)	Youth	SW Roadrunner	McComb Ms
3-May	Developmental Meet	Youth	Future T C	Lafayette, LA
3-May	Developmental Meet	Youth	Ultimate Performance T C	West Monroe, LA
10-May	Developmental Meet	Youth	Ultimate Performance T C	West Monroe, LA
17-May	Feliciana Classic	Youth	The Faith Track Club	Jackson, LA
17-May	Peak Performance Invitational	Youth	Peak Performance TC	Madison MS
24-May	GKD Classic	Youth	Greater King David	Baton Rouge, LA
31-May	Southern Association Championships	Youth, Open & Masters	Future T C	Lafayette, LA
7-Jun	Peak Performance Classic	Youth	Peak Performance TC	Pearl, MS
14-Jun	Greater King David open	Youth	Greater King David	Baton Rouge, LA

14-Jun	Louisiana Governor's Games Masters & Open Classic	Open & Masters	US Express	Baton Rouge, LA
19-22 June	USATF Southern Association JO Outdoor T&F Championship	Youth	SW Roadrunner	McComb Ms
26-29 June	USA Outdoor Championship	Open		Sacramento, CA
24-29 June	USA Youth Outdoor Championship	Youth		TBD
28-Jun	Road Runner Invitational	Youth	Road Runner T C	New Orleans, LA
28-Jun	USATF Southwest Masters and Open Championship	Master		Dallas, TX
5-Jul	Felician Heat Invitational	Youth	Felician Heat	Northeast, LA
5-6 July	USA Junior Outdoor Track and Field Championship	Open		Eugene, OR
10-13 July	USATF Regional JO Outdoor T&F Championship	Youth		Samford University, Birmingham, AL
11-12 July	USATF National Club Track and Field Championship	Open		Seattle, Washington
21-27 July	USATF National JO Outdoor T&F Championship	Youth		Humble High School, Houston Texas
16-18 Aug	Youth Olympic Games	Youth		Nanjing, China

 Masters/Open meets outside of the Association

 Youth meets outside of the Association

Invitation From Lafayette To Host The August Meeting. Dennis asked if anyone else was interested in hosting the August meeting, Chris Barnett expressed an interest in hosting the meeting. Vote was taken, August meeting will be held in Lafayette, place to be announced at a later date.

Adjournment